

Student Registration Form

School Attended :			
Student – Full Name:		Date of Birth:	
Parent/Guardian – Title:			
Parent/Guardian - Full Name:			
Daytime telephone:			
Evening Telephone			
Email Address:			
First line Address			
Town			
County			
Postcode			
<i>Musical Level and Needs</i>			
Instrument for which lessons are required:			
Additional teaching requirements: (e.g. theory)			
Preferred genre: (e.g. Classical, Pop)			
Current standard:			
Formal exam preparation required?	Y/N/maybe	Please post this form to: The Administrator, Musicdevon 154 Sidwell Street Exeter EX4 6RT Telephone 01392 411143	
Preferred lesson type/length:			
Name of preferred teacher (if known)			

TERMS AND CONDITIONS FOR TUITION - PLEASE RETAIN FOR REFERENCE

1. Tuition will normally be delivered in a course of ten weeks. Courses of tuition lasting other than ten weeks may be arranged by negotiation.
2. Where tuition is delivered by arrangement with a school or other educational establishment, lessons will take place by agreement with the head teacher/principal.
3. If for any reason the teacher is absent, the lesson time will be taught at a later date. Where appropriate, a suitable replacement teacher may provide temporary cover.
4. Refunds, credits and/or additional lessons are not normally given for pupil absences for whatever reason. This includes tuition that is missed by a pupil taking a family holiday during a pre-contracted course of timetabled lessons, or during school term time, whichever is applicable. Refunds and credits are possible only in exceptional circumstances.
5. All pupils should commit to regular daily practice.
6. Progress will be monitored and reviewed as necessary in consultation with parents and, when appropriate, with the school.
7. The pupil will receive an annual written report, and parents will be given the opportunity to attend a consultation evening to discuss progress.
8. The pupil will be expected to participate in appropriate extra-curricular activities.
9. Where the PARENTS are invoiced directly by musicdevon.com, fees are payable by the PARENTS in advance each term to musicdevon.com. In the Autumn term, payment should be made two weeks before the first lesson. For the spring and summer terms, payment should be made two weeks before the end of the previous term.
10. Where the SCHOOL is invoiced by musicdevon.com, for the provision of the service, the SCHOOL is responsible for any arrangements to charge fees to parents, and the school is responsible for any collection and/or refunds of fees to parents.
11. Pupils may discontinue lessons ONLY AT THE END OF TERM (or course of ten lessons). To cancel tuition, the parent must give notice – in writing to musicdevon.com – no later than five lessons before the end of the current course of lessons. Where parents are invoiced directly by musicdevon.com, the parent should also notify the musicdevon.com office of the proposed discontinuation.
12. Written notice of discontinuation is required in all cases of discontinuation of lessons. Where the parent is invoiced directly by musicdevon.com, if written notice is not received, or insufficient notice is given, payment will remain due to musicdevon.com for the first five lessons of the following term, to allow for re-arrangement of time and recruitment of pupils. Payment of this fee does not entitle the pupil to attend any further lessons. Schools are advised to adopt similar arrangements for notifying discontinuation of lessons.
13. Fees will not be refunded to any pupil failing to attend lessons and/or choosing to discontinue tuition in mid-contract or mid-term.
14. Any decision made by the Directors concerning tuition provided by musicdevon.com shall be final, musicdevon.com reserves the right to modify these Terms and Conditions without notice.

musicdevon.com

"Bringing Music To Life"

Musicdevon, 154 Sidwell St., Exeter, Devon, EX4 6RT Tel. 01392 411143